



**System Staff Council  
Meeting Minutes**

Tuesday, September 9, 2014

1:00 – 3:00 p.m.

1800 Grant Street, Denver; 6th Floor, Denver Conference Room

**Attendees:**

Stephanie Ball, Risk Management  
Darren Chavez, Academic Affairs  
Jim Dages, Employee Services  
Jamie Joyce, University Counsel  
Kay Miller, Employee Services  
David Pierce, University Controller  
Demetria Ross, Office of the University Controller  
Nancy Sicalides-Tucker, Employee Services

Tricia Strating, Employee and Information Services  
Tony Tolin, Procurement Service Center  
Amanda Ulrey, University Relations  
Lisa Vallad, Office of the University Controller

**Absent:**

Tracy Hooker, Human Resources  
David Poticha, Technology Transfer  
Richard Wilborn, Office of Advancement

**Guest(s) Attending:**

Ashley Franks, Employee Services  
Brynn Shader, Employee Services

**Call to Order at 1:04 p.m.**

**Approval of the August Minutes:**

The August minutes were approved via email consent prior to this meeting.

**Approval of the Agenda:**

*Moved by Tricia Strating, Seconded by Jamie Joyce, Approved by Council.*

**Officer Reports:**

**Treasurer's Report - Lisa Vallad:**

No money spent to date. No change to budget discussed last month.

**Chair/Vice Chair's Report - Nancy Sicalides-Tucker and Tricia Strating:**

The possibility of the shuttle to/from AMC stopping at 1800 Grant Street was reviewed. The incremental stop to accommodate riders from 1800 Grant St. going to/from AMC does not warrant the incremental costs of having to add an additional bus for the shuttle.

The broncos/beads raised \$443 for the Light the Night Walk System Administration team. (This is more than the bake sale from last year). We have an overall team goal of \$2,500.

The meeting that we normally have with the VPs/Administration has been changed to having President Benson attending the November meeting, which will be moved to November 18th.

Any questions that you would like to ask President Benson or any of the VPs/Administration, please submit to the Employee Advocacy Committee by October 17. The EAC will identify to whom to address the question, and will submit those to Nancy/Tricia by October 24. Nancy/Tricia will distribute the questions to SSC for review by October 31.

September 26 is the first official date that Advancement will be in their new building in Broomfield. SSC needs 2-3 volunteers to attend. Nancy will follow up with KariAnne Cvencek to schedule a date and time.

9Cares Colorado Shares - possible date in the Spring that we will be participating in an all-campus food drive.

The Service Excellence Award will be hosted by System Administration Staff Council which is scheduled for April.

There are concerns about the offering of Zumba for a fee of setting a precedent to allow a CU employee to use CU facilities to earn money for a product or service offered. An option of offering Zumba at no cost is currently being explored.

We currently have a System Staff Council vacancy. Historically, we would refer to the last election and select the person with the next highest number of votes to fill the vacancy. However, there is no one else. There is currently nothing in the System Staff Council by-laws to address this issue. SSC will publicize the vacancy in the weekly newsletter to have any of those interested in a 1-year appointment until next year's election to contact Nancy. If we get more than one party interested, the current members of SSC will then vote who to select as the new SSC Representative. This will go in the newsletter each week until October 3rd.

**Update on items from Leonard Dinegar – Nancy Sicalides-Tucker/Tricia Strating:**

Leonard reviewed the President's Employee of the Year Award updated procedures and approves/has no issues with them. Leonard distributed a reminder email on September 9.

The exercise equipment from Advancement's current location is still a possibility to be transferred to 1800 Grant Street. Leonard is currently looking into this.

**Committee Reports:**

**Brown Bag Committee - Nancy Sicalides-Tucker:**

The Brown Bag Committee met and has enough presentations through November. Nothing is scheduled in December due to the holidays, etc. Brown Bag is exploring doing a series for "What does XXXX System Office Do"?

**Communications Committee - Stephanie Ball:**

The committee web pages are almost complete. Please review your committee web sites and provide feedback to Stephanie.

The newsletter has been receiving positive reviews regarding the new format.

**Employee Advocacy Committee - Demetria Ross and David Pierce:**

The battery recycling program was very successful, and EAC is working on a monthly collection schedule.

EAC is tracking issues on a spreadsheet, and has each item categorized by status and who will be addressing them.

Events Committee - Jamie Joyce:

The Events Committee last week to review and select awards for the years of service awards.

The awards event is scheduled for 10/28.

Health and Wellness Committee - Kay Miller:

The Stair Chase event is returning. It is scheduled for the first Friday in November (7th). Details regarding the event will be coming.

For 2-3 weeks prior to the actual race, there will be other challenges for participants, such as climbing the number of stairs to the equivalent of the Statue of Liberty, etc.

A walking challenge may be scheduled for the Spring.

Nominations Committee - Lisa Vallad:

We have not received any nominations for the President's Employee of the Year Award.

Outreach Committee - Tricia Strating:

The Broncos fundraiser was a success. The Light the Night Team has raised \$897 to date.

The School Supply Drive was a huge success. We dropped off 2 SUVs full of boxes to Gilpin Montessori Public School. When asked regarding additional needs, the school indicated they needed coats mid-year.

Lisa to set up a meeting for LTN participants/team to discuss how to customize fundraising web page, how to access fundraising toolbox, etc.

**Other Agenda Items:**

PERA and HR Updates – Ashley Franks and Brynn Shader:

OMBUDS - Tracy Hooker has reached out to the contact at the Denver campus as a resource. The end goal is to either have System Administration fall under another campus' OMBUDS office, or to create our own.

UCSC Updates:

UCSC is meeting next week in Colorado Springs. Jim Dages, Tricia Strating, and Nancy Sicalides-Tucker will be attending.

Brussels and Muscles, the program from Be Colorado, for children of CU Health Plan participants ages 5-11, will be doing a kick-off 9/28 at the Denver Zoo from 11-3. Gena Trujillo is requesting volunteers for registration and guided tours. Volunteers will get lunch, a shirt, and great praise!

**Adjournment:**

*Motion to adjourn by Lisa Vallad, Seconded by Kay Miller. Approved by Council.*

Meeting was adjourned at 2:59 p.m.